



## WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Government of West Bengal Enterprise)

Office of the Divisional Manager, Berhampore Division

1<sup>st</sup> Floor, Administrative Building, Church Road, Berhampore – 742101

Registered Office : Bidyut Bhavan, Block-DJ, Sector-II, Bidhannagar, Kolkata-700091

CIN : U40109WB2007SGC113473

Telefax : 03482-257075

Website : [www.wbsedcl.in](http://www.wbsedcl.in)

Email : [dm.berhampore@gmail.com](mailto:dm.berhampore@gmail.com)

### NOTICE INVITING e-TENDER

NIT No. : BD/TECH/e-TENDER/24-25/19

Dtd. 05.08.2024

#### NOTICE INVITING e-TENDER

The Divisional Manager, Berhampore Division, WBSEDCL invites e-Tender only from the bona fide, experienced & resourceful manufacturers / suppliers / Distributors for manufacture, testing, supply and delivery of the following items who have successfully supplied the **tendered items** to WBSEDCL / other Power Utilities / Govt. / Semi Govt. Departments/ Govt. undertaking Organizations /Govt. Enterprises during last 7( seven) years in three similar completed works costing not less than the amount equal to 40% of the estimated value or two completed works costing not less than the amount equal to 50% of the estimated cost or one completed work costing not less than the amount equal to 70% of the estimated cost (Submission of Bid through online).

Sl. No.	Name of the Work	Estimated Cost (Rs)	Earnest Money(Rs.)	Period of Completion after issuance of order	Name & address of the Concerned Office
01.	Supply & Delivery of Extension Bracket made by MS 75X40X6 MM MS Channel – 2.25 Mtr Long minimum weight 15 KG with two coat Red Oxide paint at all sides (450 Nos) under Berhampore Division. Material Code: 113022241	495000.00	9900 (Nine thousand nine hundred only)	30 (Thirty Days)	Office of the Divisional Manager, Berhampore Division, WBSEDCL, Cantonment Road, Opposite Ritwik Sadan, Berhampore, Murshidabad Pin- 742101

#### Terms & Conditions of the E-Tender:

- Intending bidder should download the tender documents from the website <http://www.wbtenders.gov.in> directly with the help of Digital Signature Certificate. Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Tenderer through the website <https://wbtenders.gov.in>.

2. Technical Document and Financial Bid should be submitted online on or before as per the 'Date & Time Schedule' stated in Sl. No.-06.

3. The Financial Offer of the prospective tenderer will be considered only if the Technical Document of the tenderer found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.

#### 4. Eligibility criteria for participation in the tender :

Bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. who have successfully supplied the tendered items to WBSEDCL / other Power Utilities / Govt. / Semi Govt. Departments/Govt. undertaking Organizations /Govt. Enterprises during last 7( seven) years in three similar completed works costing not less than the amount equal to 40% of the estimated value or two completed works costing not less than the amount equal to 50% of the estimated cost or one completed work costing not less than the amount equal to 70% of the estimated cost.

4.1 Documents of Credential (in the form of work completion certificates and payment certificates) of executing similar nature of works

4.2 All intending Bidders are required to upload valid copies of :

- a) GST registration certificate
- b) PAN Card.
- c) I.T Return for last three financial years ( 2020-2021, 2021-22, 2022-2023)
- d) Professional tax deposit challan for last month i.e. November
- e) Trade license
- f) Registered HSN/ SAC Code as applicable against quoted item.
- g) Company registration no (if bidder is company)
- h) GTP and drawing of both types of joint kits.

5. No mobilization / secured advance will be allowed

#### 6. Date & Time schedule:-

1.	Date of uploading of NIT & other Documents (Publishing Date)	<b>05.08.2024 AFTER 18:00 hrs</b>
2.	Documents download/sell start date (online)	<b>05.08.2024 FROM 18:00 hrs</b>
3.	Bid submission starting date (online)	<b>05.08.2024 FROM 18:00 hrs</b>
4.	Pre Bid Meeting	<b>12.08.2024 AT 18:00 hrs</b>
5.	Document download end/Bid submission closing date (online)	<b>20.08.2024 AT 18:00 hrs</b>
6.	Date of submission of EMD (Online)	<b>05.08.2024 ON FROM 18:00 hrs TO 20.08.2024 UPTO 18:00 hrs</b>
7.	Techno-commercial bid opening date	<b>22.08.2024 AFTER 18:00 hrs</b>
8.	Techno-commercially qualified bidders' list uploading date	<b>To be notified later</b>
9.	Price bid opening date	<b>To be notified later</b>

- If a Holiday falls on any of the aforesaid scheduled date then scheduled date shall be considered on next working day.



7. **Bid validation:** Bids shall remain valid for a period not less than 90 (Ninety) days after date of Bid opening of tender. Bid valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the tenderer withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

8. **Earnest Money:** The amount of the Earnest Money is Rs. 9900/-

- A bidder desirous of taking part in a tender invited by Offices of WBSEDCL shall login to the e-Procurement portal of Government of West Bengal <https://wbtenders.gov.in> using his login Id and password.
- For deposition of EMD through online mode (Bank Name-ICICI Bank Ltd., A/C No.-193405000657, Account Title- West Bengal State Electricity Distribution Company Ltd., Account Type –Current, IFSC Code- ICIC0001934, MICR Code-700229096, ICICI BANK LTD., BLOCK-A, ECOSPACE BUSINESS PARK, RAJARHAT, KOLKATA-700156.) following options are available for payment of EMD for the intending bidders-
  - A. Net-banking through Payment Gateway.
  - B. RTGS/NEFT Payment: On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
  - Bidders are also advised to submit EMD of their bid, at least 1 working day before the bid submission closing date as it requires time for processing of Payment of EMD.
- **Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload the scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.
- EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. **Partial payment through online mode and remaining submission through BG is not allowed.**
- **General Instructions for Online Payment:**
  - The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
  - Status of NEFT/RTGS payment through challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
  - In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the **total actual EMD amount** is to be paid only through NEFT/RTGS mode (challan mode).
  - The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

- **Refund/Settlement of EMD Amount:**

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of upload status of any bid.
- For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.

- Successful bidder(s) shall have to mandatorily **create vendor id through WBSEDCL Web Portal VendorCorner**, if not created earlier.


9. **Security Deposit:** In respect of successful bidder, the Earnest Money after acceptance of Tender shall be converted as a part of the security deposit. The successful bidder who deposited Earnest Money, balance of necessary 10 % of security deposit shall be realized from the final bill amount. In all cases the amount of recovery of the final bill will be so adjusted as to make the total amount of security deposit equivalent to 10 % value of the contract value.
10. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT, before submitting offer with full satisfaction. The costs for visiting the working site shall be at the bidder own expense.
11. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, the Tender Inviting Authority reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.
12. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in '**Instruction to bidders**' stated in Section – 'A' before tendering the bids.
13. Payment will be depended on availability of fund. Intending bidders may consider this criteria while submission of tender and quoting their rate through online.
14. No Conditional Bid / Incomplete Tender will be accepted under any circumstances.
15. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.



16. Before issuance of Letter of Acceptance / Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance / Work order will not be issued in favour of the bidder under any circumstances and action will be taken accordingly.
17. The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
18. The company shall no way be held responsible or liable for any accident, mishap of any worker during the execution of the work, any loss or damage cause to any equipments of WBSEDCL during execution shall have to be compensated in full as per direction of the Tender Inviting Authority.
19. Standard safety norms as prescribed in the rules and regulations of WBSEDCL has to be religiously followed.
20. Penalty of ½ % per week of delay or part thereof subject to maximum of 2.5 % of the ordered value will be charged on the bill for non delivery of the materials within time.
21. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender alongwith the Revised Purchase Policy of WBSEDCL.
22. Price Bid of a bidder will be considered only if his Techno-commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of techno-commercially qualified bidders will be displayed in the said website in due course.
23. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
24. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
25. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.

**NOTE:-**

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason (s) whatsoever.
2. WBSEDCL is not necessarily bound to accept the lowest offer.
3. Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
4. Tender submitted after expiry of scheduled date and time shall not be considered.
5. The Bidding Documents are not transferable and cost of the same is not refundable under any circumstances.
6. No interest shall be payable for Earnest Money.
7. Any extraneous conditions will be treated as non-responsive.
8. The Bids must be submitted in prescribed proforma only.
9. Formation of any Cartel, may lead to the cancellation of tenders with period measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
10. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non- submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
11. The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.

  
(Md. Nasiruddin)  
SE & Divisional Manager  
Berhampore Division

**Memo No- BD/TECH/e-TENDER/2024-25/19**

**Dated 05/08/2024**

**Copy forwarded to the following for information and necessary action: -**

1. The Additional CE & Zonal Manager, Berhampore Zone, WBSEDCL.
2. The Regional Manager, Murshidabad Region, WBSEDCL
3. The Manager (HR&A), Berhampore Division Office, WBSEDCL.
4. The Manager (F&A), Berhampore Division Office, WBSEDCL.
5. Notice Board
6. Office Copy.

**(Md. Nasiruddin)**  
**SE & Divisional Manager**  
**Berhampore Division**

Annexure – 4

Memo No:

Dated:

FORMAT FOR FURNISHING GST RATE AND HSN/SAC CODE FOR THE  
BIDDING ITEM.

Sl. No	Description of Articles	HSN/SAC Code against item	GST Rate against item (%)
1	Supply & Delivery of Extension Bracket made by MS 75X40X6 MM MS Channel – 2.25 Mtr Long minimum weight 15 KG with two coat Red Oxide paint at all sides (450 Nos) Material Code: 113022241		

Signature of the Tenderer

Dated.....